



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7982105  
**Procuring Entity** PHILIPPINE RECLAMATION AUTHORITY  
**Title** One (1) lot SECOND INTERNET SERVICE FOR PRA OFFICE, ONE (1) YEAR SUBSCRIPTION  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	21-07-0662	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	1
<b>Category:</b>	Internet Services		
<b>Approved Budget for the Contract:</b>	PHP 275,000.00	<b>Document Request List</b>	5
<b>Delivery Period:</b>	60 Day/s		
<b>Client Agency:</b>			
<b>Contact Person:</b>	Angela Rodrigo Project Management Officer B 7th Flr., Legaspi Tower 200, 107 Paseo de Roxas, Legaspi Village Makati City Metro Manila Philippines 1226 63-2-84595000 Ext.7203  bac@pea.gov.ph	<b>Date Published</b>	08/09/2021
		<b>Last Updated / Time</b>	13/09/2021 20:37 PM
		<b>Closing Date / Time</b>	16/09/2021 17:00 PM

#### Description

QTY. UNIT DESCRIPTION  
 1 Lot SECOND INTERNET SERVICE FOR PRA OFFICE  
 One Year Subscription, See Terms of Reference  
 Delivery period: 60 calendar days  
 Approved Budget for the Contract: ₱275,000.00 ONLY

#### DOCUMENTARY REQUIREMENTS (COMPLY ALL):

1. Accomplished Quotation Form
2. PhilGEPS Registration Number
3. Valid Business/ Mayor's Permit[1,2]
4. Omnibus Sworn Statement[3]
5. Secretary Certificate (for corporation or partnership)

Please use PDF (preferred) or IMAGE file extension for email submission.

#### Note:

[1]Valid PhilGEPS Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

[2]Expired Business/ Mayor's Permit with Official Receipt of renewal application may be submitted, subject to submission of current and valid Business/ Mayor's Permit after award of contract but before payment (GPPB Resolution No. 09-2020 dated 07 May 2020).

[3]Unnotarized Omnibus Sworn Statement (with Secretary Certificate for Corporations or Partnership) may be

submitted, subject to submission of the notarized OSS after award of contract but before payment (GPPB Resolution No. 09-2020 dated 07 May 2020).

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	SECOND INTERNET SERVICE FOR PRA OFFICE	ONE (1) YEAR SUBSCRIPTION, See Terms of Reference	1	Lot	275,000.00

**Other Information**

Please visit [www.pea.gov.ph](http://www.pea.gov.ph) or message [bac@pea.gov.ph](mailto:bac@pea.gov.ph) if you can't download the Associated Components.

**Remarks**

Closing date moved from Sep 13, 2021 to Sep 16, 2021.

**Created by** Angela Rodrigo

**Date Created** 07/09/2021

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# Philippine Reclamation Authority (PRA)

7th. Floor, Legaspi Towers 200, 107 Paseo de Roxas, Makati City  
Tel. No. 459-5000 loc. 7203

## QUOTATION FORM

\_\_\_\_\_ Date

SUPPLIER: \_\_\_\_\_

PhilGEPS Registry No. \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TIN. NO.: \_\_\_\_\_

TEL. NO.: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

### INSTRUCTIONS:

1. Fill in all the blanks and place checkmarks on applicable boxes.
2. Quote your lowest net government price(s), taxes included, F. O. B. destination, for the item(s)/service(s) listed hereunder, indicating the shortest time of delivery and furnishing this Office with descriptive brochures, catalogues (if available), and/or samples (if required).
3. Indicate the brand name of the offered item/s and delivery charges (if applicable).
4. In case you are the **EXCLUSIVE MANUFACTURER, DISTRIBUTOR OR AGENT IN THE PHILIPPINES**, attach appropriate documents to the said effect.
5. E-mail duly accomplished form to bac@pea.gov.ph or submit said form to PRA Office (BAC Secretariat). **ONLINE SUBMISSION IS PREFERRED.**

No.	QTY.	UNIT	DESCRIPTION	BRAND NAME (If Applicable)	UNIT PRICE *	TOTAL AMOUNT *
1.	1	Lot	<b>SECOND INTERNET SERVICE FOR PRA OFFICE</b>			
			<b>One Year Subscription, See Terms of Reference</b>			
			Delivery period: <b>60 calendar days</b>			
			Approved Budget for the Contract: <b>₱275,000.00 ONLY</b>			

- Note: Amount shall be inclusive of taxes and delivery charges (if applicable).

### Terms and Conditions (FILL-OUT AND COMPLY REQUIREMENTS):

1. Payment shall be in the form of **Company Check** and price validity shall be **30 calendar days**.
2. Availability of item/s:  Delivery  Pick-up within \_\_\_\_\_ calendar days (c.d.) upon receipt of Purchase Order (P.O.).
3. Warranty period:  Not Applicable  Applicable warranty period shall be \_\_\_\_\_
4. Indicate if quotation is:  VAT inclusive  Non-VAT (**attach certification**).
5. **Supplier/s must submit a copy of the following documents per 2016 Revised IRR of R.A. 9184:**
  - Valid PhilGEPS Registration Number
  - Mayor's/Business Permit<sup>1,2</sup>.
  - Omnibus Sworn Statement (include Secretary Certificate for partnership or corporation)<sup>3</sup>
6. Suppliers must download the attached document of a bid before the closing date to be included in the Document Request List (DRL). Suppliers must be registered in PhilGEPS.
7. By submitting this quotation, supplier is authorizing PRA to deduct the following from the total amount as payment for taxes:

	VAT Taxpayer	Non-VAT Taxpayer
Expanded Withholding TAX	2%	2%
Gross Money Payment	5%	3%
<b>TOTAL</b>	<b>7%</b>	<b>5%</b>

### QUOTED BY:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Position

<sup>1</sup> Valid PhilGEPS Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration No.

<sup>2</sup> Expired Business/ Mayor's Permit with Official Receipt of renewal application may be submitted, subject to submission of current and valid Business/ Mayor's Permit after award of contract but before payment (GPPB Resolution No. 09-2020 dated 07 May 2020).

<sup>3</sup> Unnotarized Omnibus Sworn Statement (with Secretary Certificate for Corporations or Partnership) may be submitted, subject to submission of the notarized OSS after award of contract but before payment (GPPB Resolution No. 09-2020 dated 07 May 2020).

## **TERMS OF REFERENCE**

### **PROJECT TITLE**

Supply and Installation of a Second Internet Service to PRA office.

### **APPROVED BUDGET FOR THE CONTRACT**

₱275,000.00 inclusive of VAT, installation & other charges.

### **PURPOSE**

- The project will provide additional Internet connection bandwidth and act as a backup in case the existing primary Internet service fails.
- The 2<sup>nd</sup> ISP should not be the same company as the primary ISP, Converge ICT Solutions, Inc. (Converge).
- The provider must still be able to provide Internet service when the PRA office relocates to its temporary location at Bonifacio Global City, Taguig early next year while its Makati office undergoes renovation.

### **DEFINITION OF TERMS**

1. Committed Information Rate, CIR - minimum bandwidth that is guaranteed to work under normal conditions
2. Excess Information Rate, EIR - Burstable bandwidth equivalent to the sum of the CIR and excess burst rate
3. Minimum Information Rate, MIR - the lowest information rate will be assigned where there is congestion

### **SPECIFICATIONS**

1. Type of Service: Corporate Direct Internet Access or service that provides guaranteed bandwidth, reliable and managed connectivity to the Internet
2. Contract Term: One (1) year subscription renewable subject to provisions under GPPB Resolution No. 41-2017
3. Medium of connectivity: Fiber optics from ISP node to PRA premises located at 8<sup>th</sup> Floor Legaspi Towers 200 Bldg., 107 Paseo De Roxas St., Makati City

The provider must be able to connect PRA to its Internet facilities once the PRA office transfers to PNOC Bldg. 3, Energy Center, Rizal Drive, Bonifacio Global City, Taguig

4. Minimum Bandwidth: 25 Mbps
5. Minimum Committed Information Rate, CIR: 25 Mbps
6. Minimum Excess Information Rate, EIR: 40 Mbps
7. Minimum Information Rate, MIR: 80% of proposed bandwidth
8. Upgrade Capability: Capability to upgrade bandwidth to 100 mbps within 24 hours
9. Number of Public IP address: Minimum /29 IP block

10. Access to Multi Router Traffic Grapher (MRTG)
11. Number of Users: Unlimited
12. Minimum Service Availability: 99.8%
13. Mean Time To Respond (in case of outages): 4 hours except for major fiber cable breaks
14. Maximum Latency (Round Trip Delay)
  - a. Hong Kong: 60ms
  - b. Singapore : 80ms
  - c. US-West Coast: 180ms
  - d. Japan: 80ms
15. Maximum packet loss: 2.5%
16. Lead-Time To Deliver: Maximum of 60 calendar days upon issuance of notice to proceed or Purchase Order (P.O.)
17. The provider's network must have an alternative connection to the Internet from those used by Converge to ensure reliable service in case the primary ISP's Internet connection fails.

#### **ADDITIONAL REQUIREMENTS**

To prevent possible delays in the implementation of the project, we encourage interested providers to coordinate with the LT 200 Building Administrator listed below prior to submitting their proposal to check if the building can accommodate new fiber layout or infrastructure upgrades.

**ENGR. WENIE M. TIBAYAN**

Building Administrator

Legaspi Towers 200 Condominium Inc.

107 Paseo de Roxas, Legaspi Village, Makati

City Telephone No: 8751-5775 / 8751-5776