



Philippine Reclamation Authority (PRA)

7th. Floor, Legaspi Towers 200, 107 Paseo de Roxas, Makati City
Tel. No. 459-5000 loc. 7203

INVITATION TO SUBMIT QUOTATION

Quotation Issue Date: **December 15, 2020**

Quotation Closing Date: **December 29, 2020**

Approved Budget for the Contract (ABC): **Php 226,000.00**

Description of Goods and Quantity Required: **SECOND INTERNET SERVICE FOR PRA MAIN OFFICE**

Documentary Requirements:

1. Quotation Form
2. PhilGEPS Registration Number
3. Valid Business/ Mayor's Permit¹
4. Omnibus Sworn Statement (with Secretary Certificate for Corporations or Partnership)²

Please use **PDF** (preferred) or **IMAGE** file extension for email submission.

Good day!

May we invite you to submit quotation for the above-mentioned requirements of Philippine Reclamation Authority (PRA). Please refer to the attached Quotation Form and Terms of Reference.

Please fill up the attached quotation form and submit the same with the complete requirements indicated in the said form. You can send it to PRA Office or thru email (bac@pea.gov.ph) for the attention of BAC Secretariat. **Online submission is preferred.** Kindly check our website at <http://www.pea.go.ph> for announcement of office hours during the community quarantine.

Quotation must be submitted on or before the quotation closing date as shown above. Quotation received with incomplete requirements and those received after the closing date will not be accepted.

You may write your queries and concerns to bac@pea.gov.ph.

Note: ¹**Valid PhilGEPS Certificate of Platinum Membership** may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

²**Unnotarized Omnibus Sworn Statement (with Secretary Certificate for Corporations or Partnership) may be submitted**, subject to submission of the notarized OSS after award of contract but before payment (GPPB Resolution No. 09-2020 dated 07 May 2020).

Thank you.

ANGELA E. RODRIGO
BAC Secretariat Member
Philippine Reclamation Authority



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QUOTATION FORM

	Date
SUPPLIER: _____	
PhilGEPS Registry No. _____	
ADDRESS: _____	
	WEBSITE: _____
TEL. NO.: _____	E-MAIL: _____
TIN NO.: _____	

INSTRUCTIONS:

1. Fill in all the blanks and place checkmarks on applicable boxes.
2. Quote your lowest net government price(s), taxes included, F. O. B. destination, for the item(s)/service(s) listed hereunder, indicating the shortest time of delivery and furnishing this Office with descriptive brochures, catalogues (if available), and/or samples (if required).
3. Indicate the brand name of the offered item/s and delivery charges (if applicable).
4. In case you are the **exclusive manufacturer, distributor or agent** in the Philippines, attach appropriate documents to the said effect.
5. E-mail duly accomplished form to bac@pea.gov.ph or submit said form to PRA Office (BAC Secretariat). **ONLINE SUBMISSION IS PREFERRED.**

NO.	QTY.	UNIT	DESCRIPTION	BRAND NAME (If Applicable)	UNIT PRICE *	TOTAL AMOUNT *
1.	One (1)	unit	Second Internet Service for PRA Main Office, One (1) year subscription			
			(See attached Terms of Reference)			
			Delivery Period: 60 calendar days			
			== NOTHING FOLLOWS ==			

- Note: Amount shall be inclusive of taxes and delivery charges (if applicable).

Terms and Conditions:

1. Payment shall be in the form of **Company Check** and price validity shall be **30 calendar days**.
2. Availability of item/s: delivery pick-up within ____ calendar days upon receipt of Purchase Order (P.O.).
3. Warranty period: Not Applicable Applicable warranty period shall be _____.
4. Please indicate if quotation is: VAT inclusive Non-VAT.
5. Supplier/s must submit a copy of the following documents per 2016 Revised IRR of R.A. 9184: valid **PhilGEPS Certificate/Registration Number, Mayor's/Business Permit, and Omnibus Sworn Statement with Secretary Certificate (for Corporate and Partnership)**.
6. Suppliers must download the attached document of a bid before the closing date to be included in the Document Request List (DRL). Suppliers must be registered in PhilGEPS.
7. By submitting this quotation, supplier is authorizing PRA to deduct the following from the total amount as payment for taxes:

	VAT Taxpayer	Non-VAT Taxpayer
Expanded Withholding TAX	2%	2%
Gross Money Payment	5%	3%
TOTAL	7%	5%

QUOTED BY:

ature
Printed Name
Position

TERMS OF REFERENCE

PROJECT TITLE

Supply and Installation of a Second Internet Service to PRA main office.

APPROVED BUDGET FOR THE CONTRACT

₱226,000.00 inclusive of VAT, installation & other charges.

PURPOSE

The project will provide additional Internet connection bandwidth and act as a backup in case the existing primary Internet service fails. The 2nd ISP should not be the same company as the primary ISP, Converge ICT Solutions, Inc. (Converge).

DEFINITION OF TERMS

1. Committed Information Rate, CIR - minimum bandwidth that is guaranteed to work under normal conditions
2. Excess Information Rate, EIR - Burstable bandwidth equivalent to the sum of the CIR and excess burst rate
3. Minimum Information Rate, MIR - the lowest information rate will be assigned where there is congestion

SPECIFICATIONS

1. Type of Service: Corporate Direct Internet Access or service that provides guaranteed bandwidth, reliable and managed connectivity to the Internet
2. Contract Term: One (1) year subscription renewable subject to provisions under GPPB Resolution No. 41-2017
3. Medium of connectivity: Fiber optics from ISP node to PRA premises located at 8th Floor Legaspi Towers 200 Building, 107 Paseo de Roxas, Makati City
4. Minimum Bandwidth: 25 Mbps
5. Minimum Committed Information Rate, CIR: 25 Mbps
6. Minimum Excess Information Rate, EIR: 40 Mbps
7. Minimum Information Rate, MIR: 80% of proposed bandwidth
8. Upgrade Capability: Capability to upgrade bandwidth to 100 mbps within 24 hours
9. Number of Public IP address: Minimum /29 IP block
10. Access to Multi Router Traffic Grapher (MRTG)
11. Number of Users: Unlimited
12. Minimum Service Availability: 99.8%
13. Mean Time To Respond (in case of outages): 4 hours except for major fiber cable breaks
14. Maximum Latency (Round Trip Delay)
 - a. Hong Kong: 60ms
 - b. Singapore : 80ms
 - c. US-West Coast: 180ms
 - d. Japan: 80ms
15. Maximum packet loss: 2.5%

16. Lead-Time To Deliver: Maximum of 60 calendar days upon issuance of notice to proceed or Purchase Order (P.O.)
17. The provider's network must have an alternative connection to the Internet from those used by Converge to ensure reliable service in case the primary ISP's Internet connection fails.

ADDITIONAL REQUIREMENTS

To prevent possible delays in the implementation of the project, we encourage interested providers to coordinate with the LT 200 Building Administrator listed below prior to submitting their proposal to check if the building can accommodate new fiber layout or infrastructure upgrades.

ENGR. WENIE M. TIBAYAN

Building Administrator

Legaspi Towers 200 Condominium Inc.

107 Paseo de Roxas, Legaspi Village, Makati

City Telephone No: 8751-5775 / 8751-5776



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7360732
Procuring Entity PHILIPPINE RECLAMATION AUTHORITY
Title SECOND INTERNET SERVICE FOR PRA MAIN OFFICE, One (1) Yr Subscription
Area of Delivery Metro Manila

Solicitation Number: Second Internet Service for PRA Main Office	Status	In-Preparation
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Internet Services	Date Published	15/12/2020
Approved Budget for the Contract: PHP 226,000.00	Last Updated / Time	14/12/2020 22:22 PM
Delivery Period: 60 Day/s	Closing Date / Time	29/12/2020 17:00 PM
Client Agency:		
Contact Person: Angela Estribor Rodrigo Project Management Officer B 7th Flr., Legaspi Tower 200, 107 Paseo de Roxas, Legaspi Village Makati City Metro Manila Philippines 1226 63-2-84595000 Ext.7203 bac@pea.gov.ph		

Description

NO. QTY. UNIT DESCRIPTION
 1. One (1) unit Second Internet Service for PRA Main Office, One (1) year subscription
 (See attached Terms of Reference)
 Delivery Period: 60 calendar days

 Quotation Issue Date: December 15, 2020
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Thank you.

Created by Angela Estribor Rodrigo

Date Created 14/12/2020

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