



Philippine Reclamation Authority (PRA)

7th. Floor, Legaspi Towers 200, 107 Paseo de Roxas, Makati City
Tel. No. 459-5000 loc. 7203

INVITATION TO SUBMIT QUOTATION

Quotation Issue Date: **December 03, 2020**

Quotation Closing Date: **December 10, 2020**

Approved Budget for the Contract (ABC): **Php 125,000.00**

Description of Goods and Quantity Required: **Supply and Installation of Air-Conditioning Units**

Documentary Requirements:

1. Quotation Form
2. PhilGEPS Registration Number¹
3. Valid Business/ Mayor's Permit^{1,2}
4. Omnibus Sworn Statement³ (for corporate or partnership, attach Secretary Certificate)

Please use **PDF** (preferred) or **IMAGE** file extension for email submission.

Good day!

May we invite you to submit quotation for the above-mentioned requirements of Philippine Reclamation Authority (PRA). Please refer to the attached Quotation Form and Terms of Reference.

Please fill up the attached quotation form and submit the same with the complete requirements indicated in the said form. You can send it to PRA Office or thru email (bac@pea.gov.ph) for the attention of BAC Secretariat. **Online submission is preferred.** Kindly check our website at <http://www.pea.gov.ph> for announcement of office hours during the community quarantine.

Quotation must be submitted on or before the quotation closing date as shown above. Quotation received with incomplete requirements and those received after the closing date will not be accepted.

You may write your queries and concerns to bac@pea.gov.ph.

Note: ¹**Valid PhilGEPS Certificate of Platinum Membership** may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

²Expired Business/ Mayor's Permit with Official Receipt of renewal application may be submitted, subject to submission of current and valid Business/ Mayor's Permit after award of contract but before payment (GPPB Resolution No. 09-2020 dated 07 May 2020).

³**Unnotarized Omnibus Sworn Statement may be submitted**, subject to submission of the notarized OSS after award of contract but before payment.

Thank you.

ANGELA E. RODRIGO
BAC Secretariat Member
Philippine Reclamation Authority



Philippine Reclamation Authority (PRA)

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QUOTATION FORM

_____ Date

SUPPLIER: _____

PhilGEPS Registry No. _____

ADDRESS: _____

TEL. NO.: _____

TIN NO.: _____

WEBSITE: _____

E-MAIL: _____

INSTRUCTIONS:

1. Fill in all the blanks and place checkmarks on applicable boxes.
2. Quote your lowest net government price(s), taxes included, F. O. B. destination, for the item(s)/service(s) listed hereunder, indicating the shortest time of delivery and furnishing this Office with descriptive brochures, catalogues (if available), and/or samples (if required).
3. Indicate the brand name of the offered item/s and delivery charges (if applicable).
4. In case you are the **exclusive manufacturer, distributor or agent** in the Philippines, attach appropriate documents to the said effect.
5. E-mail duly accomplished form to bac@pea.gov.ph or submit said form to PRA Office (BAC Secretariat). **ONLINE SUBMISSION IS PREFERRED.**

NO.	QTY.	UNIT	DESCRIPTION	BRAND NAME (If Applicable)	UNIT PRICE *	TOTAL AMOUNT *
1.	1	lot	Supply and installation of one (1) unit 2.0 HP SPLIT-TYPE AIRCON, WALL-MOUNTED, BRAND NEW			
2.	1	lot	Supply and installation of one (1) unit 2.0 HP WINDOW-TYPE AIRCON, BRAND NEW			
			(SEE TECHNICAL SPECIFICATIONS)			
			Delivery Period: Fifteen (15) calendar days			
			== NOTHING FOLLOWS ==			

- Note: Amount shall be inclusive of taxes and delivery charges (if applicable).

Terms and Conditions:

1. Payment shall be in the form of **Company Check** and price validity shall be **30 calendar days**.
2. Availability of item/s: delivery pick-up within ____ calendar days upon receipt of Purchase Order (P.O.).
3. Warranty period: Not Applicable Applicable warranty period shall be _____.
4. Please indicate if quotation is: VAT inclusive Non-VAT.
5. Supplier/s must submit a copy of the following documents per 2016 Revised IRR of R.A. 9184: valid **PhilGEPS Certificate/Registration Number, Mayor's/Business Permit, and Omnibus Sworn Statement with Secretary Certificate (for Corporate and Partnership)**.
6. Suppliers must download the attached document of a bid before the closing date to be included in the Document Request List (DRL). Suppliers must be registered in PhilGEPS.
7. By submitting this quotation, supplier is authorizing PRA to deduct the following from the total amount as payment for taxes:

	VAT Taxpayer	Non-VAT Taxpayer
Expanded Withholding TAX	2%	2%
Gross Money Payment	5%	3%
TOTAL	7%	5%

QUOTED BY:

Signature

Printed Name

Position

2.0 HP Split-Type Wall Mounted Air-conditioning Unit
Technical Specifications
One (1) Set Indoor & Outdoor
Installation: Office of the AGM RRO

Description	Specification
<i>FEATURES</i>	
- Basic Wall Mounted Split type free blow	
- Complete Accessories	
<i>REFRIGERANT</i>	R410A
<i>NOMINAL COOLING CAPACITY</i>	2.0 HP
<i>ELECTRICAL DATA</i>	
- Voltage	208-230 VAC
- Phase	SINGLE
- Hertz	60

Scope of work:

1. Manpower and technical supervision.
2. Soft drawn copper tubes and closed cell rubber insulation. Hanger support installation.
3. Electrical wires and mold flex plastic conduit to connect ACCU and Circuit Breaker.
4. Supply and installation of Circuit Breaker NEMA 3R enclosure near ACCU and Circuit Breaker.
5. Electrical wires and mold flex plastic conduit to connect FCU and ACCU.
6. Miscellaneous consumables.
7. Start up and commissioning. Turnover to PRA.

Warranty:

1. One (1) year Manufacturer's warranty for parts and services.
2. One (1) year warranty on compressor (min.).

Note:

1. A/C equipment must be installed by authorized or any manufacturer's accredited installer to avoid nullification of warranty.

Approved Budget Cost (ABC): EIGHTY THOUSAND PESOS (Php 80,000.00)

2.0 HP Window-Type Air-conditioning Unit
Technical Specifications
Installation: Office of the Department Manager, Reclamation

Description	Specification
Model Type	Window-type with Timer
Nominal Cooling Capacity	18,800 kj/h
Power Consumption	1,885 watts
Refrigerant	R-410A (with Anti-Bacteria)

Warranty:

1. One (1) year Manufacturer's warranty for parts and services.

Approved Budget Cost (ABC): FORTY-FIVE THOUSAND PESOS (Php 45,000.00)

Prepared by:

Verified by:

original signed
SHEILA AUDREY A. CUREG
Supply Officer II

original signed
SANCHO GLENN A. LASTIMOSA
Acting Division Manager – GSD



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7310016
Procuring Entity PHILIPPINE RECLAMATION AUTHORITY
Title Supply and Installation of Air-Conditioning Units
Area of Delivery Metro Manila

Solicitation Number:	20-10-0621	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53,9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Airconditioning and Airconditioning Systems	Date Published	03/12/2020
Approved Budget for the Contract:	PHP 125,000.00	Last Updated / Time	02/12/2020 10:12 AM
Delivery Period:	15 Day/s	Closing Date / Time	10/12/2020 17:00 PM
Client Agency:			
Contact Person:	Angela Estribor Rodrigo Project Management Officer B 7th Flr., Legaspi Tower 200, 107 Paseo de Roxas, Legaspi Village Makati City Metro Manila Philippines 1226 63-2-84595000 Ext.7203 bac@pea.gov.ph		

Description

- 1lot Supply and installation of one (1) unit 2.0 HP SPLIT-TYPE AIRCON, WALL-MOUNTED, BRAND-NEW
2. 1lot Supply and installation of one (1) unit 2.0 HP WINDOW-TYPE AIRCON, BRAND-NEW

(SEE ATTACHED SPECIFICATIONS)

Documentary Requirements:

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ANGELA E. RODRIGO
BAC Secretariat Member
Philippine Reclamation Authority

Created by Angela Estribor Rodrigo
Date Created 02/12/2020

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