



# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

[Help](#)

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7292435  
**Procuring Entity** PHILIPPINE RECLAMATION AUTHORITY  
**Title** Two (2) units 36-in MULTIFUNCTION PRINTER (LARGE FORMAT COLORED PRINTER, SCANNER, COPIER)  
**Area of Delivery** Misamis Occidental

<b>Solicitation Number:</b>	20-02-0186 and 20-10-0647	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Information Technology	<b>Date Published</b>	28/10/2020
<b>Approved Budget for the Contract:</b>	PHP 500,000.00	<b>Last Updated / Time</b>	27/10/2020 19:35 PM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	11/11/2020 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Angela Estribor Rodrigo Project Management Officer B 7th Flr., Legaspi Tower 200, 107 Paseo de Roxas, Legaspi Village Makati City Metro Manila Philippines 1226 63-2-84595000 Ext.7203 bac@pea.gov.ph		

#### Description

##### INVITATION TO SUBMIT QUOTATION

Quotation Issue Date: October 28, 2020

Quotation Closing Date: November 11, 2020

Approved Budget for the Contract (ABC): Php 500,000.00

Description of Goods and Quantity Required: Two (2) units 36-in MULTIFUNCTION PRINTER (LARGE FORMAT COLORED PRINTER, SCANNER, COPIER)

##### Documentary Requirements:

1. Quotation Form
2. PhilGEPS Registration Number<sup>1</sup>
3. Valid Business/ Mayor's Permit<sup>1,2</sup>
4. Omnibus Sworn Statement, and with Secretary Certificate if applicable<sup>3</sup>
5. Latest Income/Business Tax Return

Please use PDF (preferred) or IMAGE file extension for email submission.

Good day!

May we invite you to submit quotation for the above-mentioned requirements of Philippine Reclamation Authority (PRA). Please refer to the attached Quotation Form and Terms of Reference.

Please fill up the attached quotation form and submit the same with the complete requirements indicated in the said

form. You can send it to PRA Office or thru email (bac@pea.gov.ph) for the attention of BAC Secretariat. Online submission is preferred. Kindly check our website at <http://www.pea.go.ph> for announcement of office hours during the community quarantine.

Quotation must be submitted on or before the quotation closing date as shown above. Quotation received with incomplete requirements and those received after the closing date will not be accepted.

You may write your queries and concerns to bac@pea.gov.ph.

Note:

[1]Valid PhilGEPS Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

[2]Expired Business/ Mayor's Permit with Official Receipt of renewal application may be submitted, subject to submission of current and valid Business/ Mayor's Permit after award of contract but before payment (GPPB Resolution No. 09-2020 dated 07 May 2020).

[3]Unnotarized Omnibus Sworn Statement with Secretary Certificate (if applicable) may be submitted, subject to submission of the notarized OSS after award of contract but before payment.

Thank you.

ANGELA E. RODRIGO  
BAC Secretariat Member  
Philippine Reclamation Authority

-----  
**36-IN MULTIFUNCTION PRINTER (LARGE FORMAT COLORED PRINTER, SCANNER, COPIER)**

Minimum Specifications/ Features

1. Print Resolution: 2400 x 1200 dpi
2. Media
  - 2.1 Paper handling: Sheet feed, roll feed, others
  - 2.2 Paper size: A4, A3, A2, A1, A0
3. Scan/Copy Resolution: 600 dpi
4. Scan Size: 914 x 2768 mm (36 x 109 in)
5. Scan Format: PDF, JPEG
6. Scan Destination: Scan to USB, Scan to PC, Scan to Network
7. Copies per setup: Ninety-nine (99) copies
8. Reduction/Enlargement: 50% to 300%
9. Connectivity: Ethernet, Wi-Fi, USB
10. Warranty: One (1) year warranty on parts and services

Other requirement(s):

11. Must come with default/starter ink set
12. Provision of one (1) extra ink set of maximum capacity
13. Certificate issued by the manufacturer or Philippine distributor that the supplier is an authorized reseller

**Created by** Angela Estribor Rodrigo

**Date Created** 27/10/2020

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



# Philippine Reclamation Authority (PRA)

7th. Floor, Legaspi Towers 200, 107 Paseo de Roxas, Makati City  
Tel. No. 459-5000 loc. 7203

## INVITATION TO SUBMIT QUOTATION

Quotation Issue Date: **October 28, 2020**

Quotation Closing Date: **November 11, 2020**

Approved Budget for the Contract (ABC): **Php 500,000.00**

Description of Goods and Quantity Required: **Two (2) units 36-in MULTIFUNCTION PRINTER (LARGE FORMAT COLORED PRINTER, SCANNER, COPIER)**

Documentary Requirements:

1. Quotation Form
2. PhilGEPS Registration Number<sup>1</sup>
3. Valid Business/ Mayor's Permit<sup>1,2</sup>
4. Omnibus Sworn Statement, and with Secretary Certificate if applicable<sup>3</sup>
5. Latest Income/Business Tax Return

Please use **PDF** (preferred) or **IMAGE** file extension for email submission.

---

Good day!

May we invite you to submit quotation for the above-mentioned requirements of Philippine Reclamation Authority (PRA). Please refer to the attached Quotation Form and Terms of Reference.

Please fill up the attached quotation form and submit the same with the complete requirements indicated in the said form. You can send it to PRA Office or thru email ([bac@pea.gov.ph](mailto:bac@pea.gov.ph)) for the attention of BAC Secretariat. **Online submission is preferred.** Kindly check our website at <http://www.pea.gov.ph> for announcement of office hours during the community quarantine.

Quotation must be submitted on or before the quotation closing date as shown above. Quotation received with incomplete requirements and those received after the closing date will not be accepted.

You may write your queries and concerns to [bac@pea.gov.ph](mailto:bac@pea.gov.ph).

Note: <sup>1</sup>**Valid PhilGEPS Certificate of Platinum Membership** may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

<sup>2</sup>Expired Business/ Mayor's Permit with Official Receipt of renewal application may be submitted, subject to submission of current and valid Business/ Mayor's Permit after award of contract but before payment (GPPB Resolution No. 09-2020 dated 07 May 2020).

<sup>3</sup>**Unnotarized Omnibus Sworn Statement with Secretary Certificate (if applicable) may be submitted**, subject to submission of the notarized OSS after award of contract but before payment.

Thank you.

**ANGELA E. RODRIGO**  
BAC Secretariat Member  
Philippine Reclamation Authority



# Philippine Reclamation Authority (PRA)

7th. Floor, Legaspi Towers 200, 107 Paseo de Roxas, Makati City  
Tel. No. 459-5000 loc. 7203

## QUOTATION FORM

Date \_\_\_\_\_

SUPPLIER: \_\_\_\_\_

PhilGEPS Registry No. \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TEL. NO.: \_\_\_\_\_

TIN NO.: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

### INSTRUCTIONS:

1. Fill in all the blanks and place checkmarks on applicable boxes.
2. Quote your lowest net government price(s), taxes included, F. O. B. destination, for the item(s)/service(s) listed hereunder, indicating the shortest time of delivery and furnishing this Office with descriptive brochures, catalogues (if available), and/or samples (if required).
3. Indicate the brand name of the offered item/s and delivery charges (if applicable).
4. In case you are the **exclusive manufacturer, distributor or agent** in the Philippines, attach appropriate documents to the said effect.
5. E-mail duly accomplished form to bac@pea.gov.ph or submit said form to PRA Office (BAC Secretariat). **ONLINE SUBMISSION IS PREFERRED.**

NO.	QTY.	UNIT	DESCRIPTION	BRAND NAME (If Applicable)	UNIT PRICE *	TOTAL AMOUNT *
1.	Two (2)	units	36-in Multifunction Printer (Large Format Colored Printer, Scanner, Copier)			
			- See attached <b>Specifications</b>			
			<b>Delivery Period:</b> thirty (30) calendar days			
			== NOTHING FOLLOWS ==			

- Note: Amount shall be inclusive of taxes and delivery charges (if applicable).

### Terms and Conditions:

1. Payment shall be in the form of **Company Check** and price validity shall be **30 calendar days**.
2. Availability of item/s:  delivery  pick-up within \_\_\_\_\_ calendar days upon receipt of Purchase Order (P.O.).
3. Warranty period:  Not Applicable  Applicable warranty period shall be \_\_\_\_\_.
4. Please indicate if quotation is:  VAT inclusive  Non-VAT.
5. Supplier/s must submit a copy of the following documents per 2016 Revised IRR of R.A. 9184: valid **PhilGEPS Certificate/Registration Number, Mayor's/Business Permit, Omnibus Sworn Statement with Secretary Certificate (for Corporate and Partnership), and Latest Income/Business Tax Return.**
6. Suppliers must download the attached document of a bid before the closing date to be included in the Document Request List (DRL). Suppliers must be registered in PhilGEPS.
7. By submitting this quotation, supplier is authorizing PRA to deduct the following from the total amount as payment for taxes:

	VAT Taxpayer	Non-VAT Taxpayer
Expanded Withholding TAX	2%	2%
Gross Money Payment	5%	3%
<b>TOTAL</b>	<b>7%</b>	<b>5%</b>

QUOTED BY:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Position

**TECHNICAL SPECIFICATIONS (Please Fill Out)**

**36-IN MULTIFUNCTION PRINTER (LARGE FORMAT COLORED PRINTER, SCANNER, COPIER)**

**Approved Budget for the Contract (ABC): Php 500,000.00**

<u>Minimum</u> Specifications/ Features	Comply/Not Comply	Remarks
1. Print Resolution: 2400 x 1200 dpi		
2. Media Paper handling: Sheet feed, roll feed, others Paper size: A4, A3, A2, A1, A0		
3. Scan/Copy Resolution: 600 dpi		
4. Scan Size: 914 x 2768 mm (36 x 109 in)		
5. Scan Format: PDF, JPEG		
6. Scan Destination: Scan to USB, Scan to PC, Scan to Network		
7. Copies per setup: Ninety-nine (99) copies		
8. Reduction/Enlargement: 50% to 300%		
9. Connectivity: Ethernet, Wi-Fi, USB		
10. Warranty: One (1) year warranty on parts and services		
Other requirement(s):		
11. Must come with default/starter ink set		
12. Provision of one (1) extra ink set of maximum capacity		
13. Certificate issued by the manufacturer or Philippine distributor that the supplier is an authorized reseller		

Name and Signature of Bidder : \_\_\_\_\_  
 Position : \_\_\_\_\_  
 Company Name : \_\_\_\_\_  
 Date : \_\_\_\_\_