



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7292351  
**Procuring Entity** PHILIPPINE RECLAMATION AUTHORITY  
**Title** Supply and Installation of Air-Conditioning Units  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	20-10-0621	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	3
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Airconditioning and Airconditioning Systems		
<b>Approved Budget for the Contract:</b>	PHP 125,000.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	15 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	28/10/2020
<b>Contact Person:</b>	Angela Estribor Rodrigo Project Management Officer B 7th Flr., Legaspi Tower 200, 107 Paseo de Roxas, Legaspi Village Makati City Metro Manila Philippines 1226 63-2-84595000 Ext.7203 bac@pea.gov.ph	<b>Last Updated / Time</b>	27/10/2020 18:46 PM
		<b>Closing Date / Time</b>	11/11/2020 17:00 PM

#### Description

##### INVITATION TO SUBMIT QUOTATION

Quotation Issue Date: October 28, 2020  
 Quotation Closing Date: November 11, 2020  
 Approved Budget for the Contract (ABC): Php 125,000.00  
 Description of Goods and Quantity Required: Supply and Installation of Air-Conditioning Units

##### Documentary Requirements:

1. Quotation Form
2. PhilGEPS Registration Number1
3. Valid Business/ Mayor's Permit1,2
4. Omnibus Sworn Statement, and with Secretary Certificate if applicable3

Please use PDF (preferred) or IMAGE file extension for email submission.

Good day!

May we invite you to submit quotation for the above-mentioned requirements of Philippine Reclamation Authority (PRA). Please refer to the attached Quotation Form and Terms of Reference.

Please fill up the attached quotation form and submit the same with the complete requirements indicated in the said form. You can send it to PRA Office or thru email (bac@pea.gov.ph) for the attention of BAC Secretariat. Online submission is preferred. Kindly check our website at <http://www.pea.gov.ph> for announcement of office hours during the community quarantine.

Quotation must be submitted on or before the quotation closing date as shown above. Quotation received with incomplete requirements and those received after the closing date will not be accepted.

You may write your queries and concerns to bac@pea.gov.ph.

Note:

[1]Valid PhilGEPS Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

[2]Expired Business/ Mayor's Permit with Official Receipt of renewal application may be submitted, subject to submission of current and valid Business/ Mayor's Permit after award of contract but before payment (GPPB Resolution No. 09-2020 dated 07 May 2020).

[3]Unnotarized Omnibus Sworn Statement with Secretary Certificate (if applicable) may be submitted, subject to submission of the notarized OSS after award of contract but before payment.

Thank you.

ANGELA E. RODRIGO  
BAC Secretariat Member  
Philippine Reclamation Authority

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One (1) Lot - Supply and installation of one (1) unit 2.0 HP SPLIT-TYPE AIRCON, WALL-MOUNTED  
Inclusion:

1. Manpower and technical supervision
2. Soft drawn copper tubes and closed cell rubber insulation. Hangar support installation.
3. Electrical wires and mold flex plastic conduit to connect ACCU and Circuit Breaker
4. Supply and installation of Circuit Breaker NEMA 3R enclosure near ACCU and Circuit Breaker
5. Electrical wires and mold flex plastic conduit to connect FCU and ACCU
6. Miscellaneous consumables
7. Start up and commissioning. Turnover to PRA.
8. Warranty: One (1) year Manufacturer's Warranty for parts and services; One (1) year warranty on compressor
9. A/C equipment must be installed by authorized or any manufacturer's accredited installer to avoid nullification of warranty.

One (1) Lot - Supply and installation of one (1) unit 2.0 HP WINDOW-TYPE AIRCON  
Inclusion:

1. Warranty: One (1) year Manufacturer's Warranty for parts and services

**Created by** Angela Estribor Rodrigo

**Date Created** 27/10/2020

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



# Philippine Reclamation Authority (PRA)

7th. Floor, Legaspi Towers 200, 107 Paseo de Roxas, Makati City  
Tel. No. 459-5000 loc. 7203

## INVITATION TO SUBMIT QUOTATION

Quotation Issue Date: **October 28, 2020**

Quotation Closing Date: **November 11, 2020**

Approved Budget for the Contract (ABC): **Php 125,000.00**

Description of Goods and Quantity Required: **Supply and Installation of Air-Conditioning Units**

Documentary Requirements:

1. Quotation Form
2. PhilGEPS Registration Number<sup>1</sup>
3. Valid Business/ Mayor's Permit<sup>1,2</sup>
4. Omnibus Sworn Statement, and with Secretary Certificate if applicable<sup>3</sup>

Please use **PDF** (preferred) or **IMAGE** file extension for email submission.

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<sup>2</sup>Expired Business/ Mayor's Permit with Official Receipt of renewal application may be submitted, subject to submission of current and valid Business/ Mayor's Permit after award of contract but before payment (GPPB Resolution No. 09-2020 dated 07 May 2020).

<sup>3</sup>**Unnotarized Omnibus Sworn Statement with Secretary Certificate (if applicable) may be submitted**, subject to submission of the notarized OSS after award of contract but before payment.

Thank you.

**ANGELA E. RODRIGO**  
BAC Secretariat Member  
Philippine Reclamation Authority



# Philippine Reclamation Authority (PRA)

7th. Floor, Legaspi Towers 200, 107 Paseo de Roxas, Makati City  
Tel. No. 459-5000 loc. 7203

## QUOTATION FORM

\_\_\_\_\_ Date

SUPPLIER: \_\_\_\_\_

PhilGEPS Registry No. \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TEL. NO.: \_\_\_\_\_

TIN NO.: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

### INSTRUCTIONS:

1. Fill in all the blanks and place checkmarks on applicable boxes.
2. Quote your lowest net government price(s), taxes included, F. O. B. destination, for the item(s)/service(s) listed hereunder, indicating the shortest time of delivery and furnishing this Office with descriptive brochures, catalogues (if available), and/or samples (if required).
3. Indicate the brand name of the offered item/s and delivery charges (if applicable).
4. In case you are the **exclusive manufacturer, distributor or agent** in the Philippines, attach appropriate documents to the said effect.
5. E-mail duly accomplished form to bac@pea.gov.ph or submit said form to PRA Office (BAC Secretariat). **ONLINE SUBMISSION IS PREFERRED.**

NO.	QTY.	UNIT	DESCRIPTION	BRAND NAME (If Applicable)	UNIT PRICE *	TOTAL AMOUNT *
1.	1	lot	Supply and installation of one (1) unit 2.0 HP SPLIT-TYPE AIRCON, WALL-MOUNTED			
2.	1	lot	Supply and installation of one (1) unit 2.0 HP WINDOW-TYPE AIRCON			
			<b>(SEE TECHNICAL SPECIFICATIONS)</b>			
			<b>Delivery Period: Fifteen (15) calendar days</b>			
			<b>== NOTHING FOLLOWS ==</b>			

- Note: Amount shall be inclusive of taxes and delivery charges (if applicable).

### Terms and Conditions:

1. Payment shall be in the form of **Company Check** and price validity shall be **30 calendar days**.
2. Availability of item/s:  delivery  pick-up within \_\_\_\_ calendar days upon receipt of Purchase Order (P.O.).
3. Warranty period:  Not Applicable  Applicable warranty period shall be \_\_\_\_\_.
4. Please indicate if quotation is:  VAT inclusive  Non-VAT.
5. Supplier/s must submit a copy of the following documents per 2016 Revised IRR of R.A. 9184: valid **PhilGEPS Certificate/Registration Number, Mayor's/Business Permit, and Omnibus Sworn Statement with Secretary Certificate (for Corporate and Partnership)**.
6. Suppliers must download the attached document of a bid before the closing date to be included in the Document Request List (DRL). Suppliers must be registered in PhilGEPS.
7. By submitting this quotation, supplier is authorizing PRA to deduct the following from the total amount as payment for taxes:

	VAT Taxpayer	Non-VAT Taxpayer
Expanded Withholding TAX	2%	2%
Gross Money Payment	5%	3%
<b>TOTAL</b>	<b>7%</b>	<b>5%</b>

QUOTED BY: \_\_\_\_\_

\_\_\_\_\_ ature

\_\_\_\_\_ Printed Name

\_\_\_\_\_ Position

**2.0 HP Split-Type Wall Mounted Air-conditioning Unit**  
**Technical Specifications**  
**One (1) Set Indoor & Outdoor**  
**Installation: Office of the AGM RRO**

Description	Specification
<i>FEATURES</i>	
– Basic Wall Mounted Split type free blow	
– Complete Accessories	
<i>REFRIGERANT</i>	<b>R410A</b>
<i>NOMINAL COOLING CAPACITY</i>	<b>2.0 HP</b>
<i>ELECTRICAL DATA</i>	
– Voltage	<b>208-230 VAC</b>
– Phase	<b>SINGLE</b>
– Hertz	<b>60</b>

**Scope of work:**

1. Manpower and technical supervision.
2. Soft drawn copper tubes and closed cell rubber insulation. Hanger support installation.
3. Electrical wires and mold flex plastic conduit to connect ACCU and Circuit Breaker.
4. Supply and installation of Circuit Breaker NEMA 3R enclosure near ACCU and Circuit Breaker.
5. Electrical wires and mold flex plastic conduit to connect FCU and ACCU.
6. Miscellaneous consumables.
7. Start up and commissioning. Turnover to PRA.

**Warranty:**

1. One (1) year Manufacturer's warranty for parts and services.
2. One (1) year warranty on compressor (min.).

**Note:**

1. A/C equipment must be installed by authorized or any manufacturer's accredited installer to avoid nullification of warranty.

**Approved Budget Cost (ABC):** EIGHTY THOUSAND PESOS (Php 80,000.00)

**2.0 HP Window-Type Air-conditioning Unit**  
**Technical Specifications**  
**Installation: Office of the Department Manager, Reclamation**

Description	Specification
Model Type	<b>Window-type with Timer</b>
Nominal Cooling Capacity	<b>18,800 kj/h</b>
Power Consumption	<b>1,885 watts</b>
Refrigerant	<b>R-410A (with Anti-Bacteria)</b>

**Warranty:**

1. One (1) year Manufacturer's warranty for parts and services.

**Approved Budget Cost (ABC):** FORTY-FIVE THOUSAND PESOS (Php 45,000.00)

Prepared by:

Verified by:

original signed  
**SHEILA AUDREY A. CUREG**  
*Supply Officer II*

original signed  
**SANCHO GLENN A. LASTIMOSA**  
*Acting Division Manager – GSD*