



Republic of the Philippines
OFFICE OF THE PRESIDENT
PHILIPPINE RECLAMATION AUTHORITY

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REQUEST FOR QUOTATION (Small Value Procurement)

Project Information:		Approved Budget for the Contract (ABC):	₱950,000.00 ONLY
Project Name:	ROAD REPAIR WORKS ALONG ASEAN AVE. AND J.W. DIOKNO BLVD (ASPHALT PATCHING)	Quotation Issue Date:	15 March 2023
PhilGEPS Ref. No.:	9570251	Quotation Closing Date:	20 March 2023

INSTRUCTIONS:

<ol style="list-style-type: none"> 1. Do not alter the contents of this form in any way. 2. Bidder shall provide correct and accurate information required in this form. 3. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative. 4. If another form is used other than this RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions of this RFQ. 5. Quote your lowest net government price(s), taxes included, F. O. B. destination, for the item(s)/service(s) listed hereunder, indicating the shortest time of delivery and furnishing this Office with descriptive brochures, catalogues (if available), and/or samples (if required). 6. Indicate the brand name of the offered item/s (if applicable). 7. The Technical Specifications must be complied with. Failure to do so shall render the quotation ineligible/disqualified. 8. For EXCLUSIVE MANUFACTURER, DISTRIBUTOR OR AGENT IN THE PHILIPPINES, attach appropriate documents to the said effect. 9. E-mail duly accomplished form and documentary requirements to bac@pea.gov.ph or submit them in hard copy to PRA Office (BAC Secretariat). 10. Quotations, including documentary requirements, received after the Quotation Closing Date shall not be accepted. 11. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. 	<p>ATTACH THE FOLLOWING DOCUMENTS WITH YOUR QUOTATION</p> <ul style="list-style-type: none"> ✓ Valid PhilGEPS Registration Number ✓ Valid Mayor's/Business Permit ✓ Notarized Omnibus Sworn Statement ✓ For Partnership or Corporation: Notarized Secretary Certificate ✓ Latest Income/ Business Tax Returns ✓ Valid PCAB License <i>(Per 2016 Revised IRR of R.A. 9184)</i>
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SUPPLIER INFORMATION (Fill-out completely):

Company Name:		PhilGEPS Reg. No.:	
		TIN:	
Address:		Email Address:	
		Contact Number:	

OFFICIAL QUOTATION FROM THE SUPPLIER:

NO.	QTY.	UNIT	DESCRIPTION	BRAND NAME (if applicable)	UNIT PRICE*	TOTAL PRICE (Unit Price x Qty)*
1.	814.49	sqm	ASPHALT MIX, 3/8" AGGREGATES, FDLRC*			
2.	814.49	sqm	TACK COAT, SS-1, FDLRC*			
			*Includes (Furnishing, Delivery, Laying, Rolling and Compacting)			
			<i>See attached Terms of Reference</i>			
GRAND TOTAL IN PHILPPINE PESO:						

*Note: Amount shall be inclusive of taxes and delivery charges (if applicable).

Authorized Representative:		
Signature Over Printed Name	Position	Date

TERMS AND CONDITIONS (Fill-out completely the required information):

1. Payment shall be in the form of **Company Check** and price validity shall be **45 calendar days**.
2. Project Start: Upon receipt of Purchase Order/Notice to Proceed
3. Project Duration: **Ten (10)** calendar days
4. For Goods, the item/s shall be inspected on the scheduled date and time of the Procuring Unit.
5. Warranty period:
 - Not Applicable
 - Applicable warranty period shall be _____.
6. Indicate if quotation is:
 - VAT INCLUSIVE
 - NON-VAT (**ATTACH CERTIFICATION**)
7. Suppliers must download the attached document of a bid before the closing date to be included in the Document Request List (DRL). Suppliers must be registered in PhilGEPS.
8. Supplier must be ready to provide proof of compliance (pictures, brochure, certification, etc.) and sample when required by the BAC for evaluation purposes.
9. By submitting this quotation, supplier is authorizing PRA to deduct the following from the total amount as payment for taxes:

	GOODS				SERVICES/INFRASTRUCTURE WORKS			
	EXPANDED W/ TAX	TAX CERTIFICATE	FINAL VAT	TAX CERTIFICATE	EXPANDED W/ TAX	TAX CERTIFICATE	FINAL VAT	TAX CERTIFICATE
VARIABLE	1%	BIR Form 2307	5%	BIR Form 2307	2%	BIR Form 2307	5%	BIR Form 2307
NON-VAT	1%	BIR Form 2307	1%	BIR Form 2306	2%	BIR Form 2307	1%	BIR Form 2306

TECHNICAL SPECIFICATIONS / TERMS OF REFERENCE

MINIMUM SPECIFICATIONS	COMPLY / NOT COMPLY	REMARKS
I. Refer to the attached Terms of Reference (TOR) for information.		
II. Others Performance Security In accordance with Section 39 of the Revised 2016 Implementing Rules and Regulations of the Republic Act No. 9184 to be posted within ten (10) calendar days from the receipt of the Notice of Award or Purchase Order. Materials Testing Asphalt materials shall be in accordance with the DPWH specification and standards. Refer to the TOR.		

Authorized Representative:		
Signature Over Printed Name	Position	Date

TERMS OF REFERENCE

**PROJECT: ROAD REPAIR WORKS ALONG ASEAN AVE. AND J.W. DIOKNO BLVD.
(ASPHALT PATCHING)**

- I. LOCATION** : **Asean Avenue and J.W. Diokno Blvd.,
Parañaque City**
- II. MODE OF PROCUREMENT** : **SMALL VALUE PROCURMENT (SVP)**
- III. APPROVED BUDGET FOR
THE CONTRACT (ABC)** : **₱950,000.00 VAT Inclusive**
- IV. SOURCE OF FUNDS** : **PRA COB 2023**
- V. PROJECT DURATION** : **TEN (10) CALENDAR DAYS**

VI. TERMS AND CONDITIONS

A. GENERAL CONDITIONS

1. Unit costs includes materials, equipment and labor all in accordance with the scope of works.
2. All works to be undertaken shall be in accordance with the plans to be provided by this office.

B. QUALIFICATIONS OF CONTRACTOR

1. The Contractor must be in the field or business of supply and delivery of asphalt materials.
2. The contractor must have the necessary equipment, facilities, qualified personnel, expertise and other means necessary to perform the contract in accordance with the best commercial practices.

C. TECHNICAL SPECIFICATIONS & SCOPE OF WORKS

1. **Materials** – Asphalt materials shall be in accordance with the DPWH specification and standards.
 - Asphalt Materials (FDLRC)
 - a. Asphalt (3/8") aggregates, Hot Laid (50 mm thk.)
 - b. Bituminous Tack Coat, SS1
2. **Manpower** – the Contractor shall deploy enough personnel for the completion of the project, which includes:
 - Site Supervisor
 - Safety Officers
 - Traffic Aides
 - Equipment operator/s
 - Truck Drivers
 - Workers

3. Equipment

- Mechanical Broom or Hand broom
- Tack Coat, SS1, Sprayer
- Dump Trucks
- Steel Wheel Vibratory Roller
- Walk-behind Plate Compactor
- Water Truck
- Traffic Cones/Barriers
- Hand Tools (i.e. Rakes, shovels, etc.)

4. Methodology

- Survey and layout of areas to be repaired.
- Setting-up of traffic cones around work areas.
- Clearing of areas to be repaired by using mechanical broom or hand broom.
- If water is present, remove excess water.
- Spraying of Tack Coat, SS1, over the cleared areas.
- Spreading of Asphalt Mix, 3/8" aggregates.
- Compaction using steel wheel vibratory roller and walk-behind plate compactor.

VII. DOCUMENTARY REQUIREMENTS

The contractor must submit its bid proposal in accordance with the procedures and requirements indicated in RA9184 and its 2016 Revised Implementing Rules and Regulations.

VIII. COVID-19 PROTOCOLS

For purposes of this project, the following health protocols are required:

- A. All the Contractor's personnel must all be fully vaccinated with Covid-19 vaccines. They are required to observe the minimum health protocols of wearing face masks, observance of physical distancing and frequent use of alcohol/sanitizers during the road repair activities.
- B. The Contractor shall likewise ensure the health and safety of its personnel, as well as the concerned PRA personnel for the duration of the activities.

Prepared by:

Noted by:

RAMÓN N. AURELLANO, JR.
Department Manager LDC

ATTY. JOSÉ LITO D. GONZALES
AGM, TEC