



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8458886
Procuring Entity PHILIPPINE RECLAMATION AUTHORITY
Title ADOBE ACROBAT PROFESSIONAL, 1 YEAR SUBSCRIPTION (8 LICENSES)
Area of Delivery Metro Manila

Solicitation Number:	22-02-0073	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Information Technology		
Approved Budget for the Contract:	PHP 97,600.00	Document Request List	1
Delivery Period:	15 Day/s		
Client Agency:		Date Published	23/02/2022
Contact Person:	Angela Rodrigo BAC Secretariat Member 7th Flr., Legaspi Tower 200, 107 Paseo de Roxas, Legaspi Village Makati City Metro Manila Philippines 1226 63-2-84595000 Ext.7203 bac@pea.gov.ph	Last Updated / Time	23/02/2022 00:00 AM
		Closing Date / Time	28/02/2022 17:00 PM

Description

-- SEE ATTACHED QUOTATION FORM FOR THE PARTICULARS ==

REQUIRED SUPPORTING DOCUMENTS (attachment to your quotation):

1. Accomplished Quotation and Specifications Form
2. PhilGEPS Registration Number
3. Valid Business/ Mayor's Permit for 2022
4. Notarized Omnibus Sworn Statement (with notarized Secretary Certificate for partnership or corporation)

Please use PDF (preferred) or IMAGE file extension for email submission.

Good day!

May we invite you to submit a quotation for the above-mentioned requirements of Philippine Reclamation Authority (PRA).

Please fill up the attached quotation form and submit the same with the required supporting documents. You can send it in hardcopy to PRA Temporary Office Located at:

Bldg. 3 PNOC Compound

Energy Center, Rizal Drive
Bonifacio Global City
Fort Bonifacio, Taguig City

You may also email your proposal to bac@pea.gov.ph for the attention of BAC Secretariat. Online submission is preferred. Kindly check our website at <http://www.pea.gov.ph> for announcement of office hours during the community quarantine.

Quotation must be submitted on or before the quotation closing date as shown above. Quotation received with incomplete requirements and those received after the closing date will not be accepted. You may write your queries and concerns to bac@pea.gov.ph.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Adobe Acrobat Professional	1 year subscription	8	License	97,600.00

Other Information

Email bac@pea.gov.ph for your online submission or queries related to this procurement. The advertisement is also posted at www.pea.gov.ph.

Submission of proposals in hardcopy and the delivery of the items being procured is at:

Bldg. 3 PNO Compound
Energy Center, Rizal Drive
Bonifacio Global City
Fort Bonifacio, Taguig City

Created by Angela Rodrigo

Date Created 22/02/2022

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



Republic of the Philippines
OFFICE OF THE PRESIDENT
PHILIPPINE RECLAMATION AUTHORITY

7th floor, Legaspi Towers 200 Bldg., 107 Paseo De Roxas St., Legaspi Village, 1226 City of Makati
 Tel. No.: (02) 459-5000 • Facsimile No.: (02) 815-2662
 Website: www.pea.gov.ph • Email: info@pea.gov.ph

QUOTATION FORM (Small Value Procurement)

Date of Quotation: _____

Project Name:	ADOBE ACROBAT PROFESSIONAL, 1 YEAR SUBSCRIPTION (8 LICENSES)	PhilGEPS Reference No.:	8458886
		Approved Budget for the Contract (ABC):	Php 97,600.00 ONLY

SUPPLIER INFORMATION (Fill-out completely):

Company Name:		PhilGEPS Registration No.:	
Address:		Tax Identification No.:	
		Email Address:	
Website:		Contact Number:	

INSTRUCTIONS:

<ol style="list-style-type: none"> Fill in all the blanks and place checkmarks on applicable boxes. Quote your lowest net government price(s), taxes included, F. O. B. destination, for the item(s)/service(s) listed hereunder, indicating the shortest time of delivery and furnishing this Office with descriptive brochures, catalogues (if available), and/or samples (if required). Indicate the brand name of the offered item/s and delivery charges (if applicable). In case you are the EXCLUSIVE MANUFACTURER, DISTRIBUTOR OR AGENT IN THE PHILIPPINES, attach appropriate documents to the said effect. E-mail duly accomplished form to bac@pea.gov.ph or submit said form to PRA Office (BAC Secretariat). ONLINE SUBMISSION IS PREFERRED. 	<p>ATTACH THE FOLLOWING DOCUMENTS WITH YOUR QUOTATION <i>(Per 2016 Revised IRR of R.A. 9184)</i></p> <ul style="list-style-type: none"> ✓ Valid PhilGEPS Registration Number ✓ Mayor's/Business Permit for 2022 ✓ Notarized Omnibus Sworn Statement (With notarized Secretary Certificate for partnership/ corporation)
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OFFICIAL QUOTATION FROM THE SUPPLIER:

NO.	QTY.	UNIT	DESCRIPTION	BRAND NAME (if applicable)	UNIT PRICE*	TOTAL PRICE (Unit Price x Qty)*
1.	8	licenses	ADOBE ACROBAT PROFESSIONAL, 1 YEAR SUBSCRIPTION	ADOBE ACROBAT		
			Delivery Period: 15 calendar days Delivery Address (see below):			
			Bldg. 3 PNOC Compound, Energy Center, Rizal Drive Bonifacio Global City, Fort Bonifacio, Taguig City			
			Approved Budget for the Contract: Php 97,600.00			
			--NOTHING FOLLOWS--			
GRAND TOTAL IN PHILIPPINE PESO:						

*Note: Amount shall be inclusive of taxes and delivery charges (if applicable).

Quoted by:

Signature Over Printed Name of Authorized Representative :		Position :	
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TERMS AND CONDITIONS (Fill-out completely the required information):

1. Payment shall be in the form of **Company Check** and price validity shall be **30 calendar days**.
2. Availability of item/s:
 - Delivery Within 15 calendar days (c.d.) upon
 - Pick-up receipt of Purchase Order (P.O.)
3. Warranty period:
 - Not Applicable
 - Applicable warranty period shall be _____.
4. Indicate if quotation is:
 - VAT INCLUSIVE
 - NON-VAT (**ATTACH CERTIFICATION**)
5. Suppliers must download the attached document of a bid before the closing date to be included in the Document Request List (DRL). Suppliers must be registered in PhilGEPS.
6. Supplier must be ready to provide proof of compliance (pictures, brochure, certification, etc.) and sample when required by the BAC for evaluation purposes.
7. By submitting this quotation, supplier is authorizing PRA to deduct the following from the total amount as payment for taxes:

	GOODS				SERVICES			
	EXPANDED W/ TAX	TAX CERTIFICATE	FINAL VAT	TAX CERTIFICATE	EXPANDED W/ TAX	TAX CERTIFICATE	FINAL VAT	TAX CERTIFICATE
VARIABLE	1%	BIR Form 2307	5%	BIR Form 2307	2%	BIR Form 2307	5%	BIR Form 2307
NON-VAT	1%	BIR Form 2307	1%	BIR Form 2306	2%	BIR Form 2307	1%	BIR Form 2306

TECHNICAL SPECIFICATIONS

SPECIFICATIONS	COMPLY / NOT COMPLY	REMARKS
-- See Quotation Form --		

Quoted by:

Signature Over Printed Name of Authorized Representative :		Position :	
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