



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**PHILIPPINE RECLAMATION AUTHORITY**

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The **PRA COVID19 Pandemic Response Team (PC-PRT)** was created to serve as the focal team responsible for the creation and enforcement of the PRA Workplace Handbook on COVID 19 Management and Prevention (the Handbook). The Handbook was approved on 08 July 2021 by the PRA Board of Directors under Resolution No. 5356, Series of 2021 as amended.

Chapter VI.1 of the Handbook provides the distribution of COVID 19 Care Kit for confirmed COVID 19 positive personnel, as part of PRA's best practices.

From the date of effectivity of the Handbook to 31 December 2021, **a total of nineteen (19) PRA personnel contracted the coronavirus and were given respective COVID-19 Care Kits** consisting of grocery items amounting to approximately Php 2,000.00 each. The total amount disbursed for the said purpose is **Php 36,436.18**.

Below is the list of dates of PC-PRT's receipt of confirmed positive RT-PCR test results from the above-mentioned 19 employees, who were provided with the COVID-19 Care Kits:

<b>*Names were undisclosed for protection of employees</b>	<b>Receipt of Positive Result</b>
Patient 1	August 17, 2021
Patient 2	August 17, 2021
Patient 3	August 18, 2021
Patient 4	August 21, 2021
Patient 5	August 19, 2021
Patient 6	August 23, 2021
Patient 7	August 27, 2021
Patient 8	September 4, 2021
Patient 9	September 8, 2021
Patient 10	September 7, 2021
Patient 11	September 8, 2021
Patient 12	September 8, 2021
Patient 13	September 17, 2021
Patient 14	September 26, 2021
Patient 15	September 25, 2021
Patient 16	September 20, 2021
Patient 17	September 23, 2021
Patient 18	December 25, 2021
Patient 19	December 25, 2021

Also, as part of support mechanism for its personnel, PRA has entered into a Memorandum of Agreement (MOA) with the PRC on 10 August 2021 for the utilization of RT-PCR test, either through swab or saliva test, to requesting personnel.

As of 31 December 2021, **PRA, through the Contact Tracing and Monitoring Committee of PC-PRT and the Human Resources Division, has endorsed a total of sixty-one (61) RT-PCR tests to PRC.** Reasons for testing of the personnel vary; some personnel experienced COVID-19 like symptoms, exposure to COVID 19 positive relatives/ colleagues or for official travel. Some personnel requested to be endorsed more than once. Please see breakdown below:

Primary/Secondary Contact experiencing COVID-19-like symptoms	Experiencing COVID-19-like symptoms with no known	For official travel and clearance	For re-swab after completion of quarantine (initially tested positive)
30	9	17	5

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ATTY. JEANELLE L. GAMIDO  
Chairperson, PC-PRT

**ANNEX A.** Breakdown of the Amount of Distributed COVID Care Packages to Confirmed COVID-19 Cases

		Cash Advance	Grocery Items
Aug 26, 2021	PVB Ck # 1835901	10,000.00	
Sept 03, 2021	PVB Ck # 1835925	9,412.00	
Sept 17, 2021	PVB Ck # 1835981	9,512.99	
Oct 27, 2021	PVB Ck # 2697463	9,884.61	
Aug 26, 2021	The Market OR# 01815		1,840.99
Aug 26, 2021	The Market OR# 01816		1,932.50
Aug 26, 2021	The Market OR# 01817		1,837.51
Aug 26, 2021	The Market OR# 01818		1,958.75
Aug 26, 2021	The Market OR# 01819		1,842.25
Sept 03, 2021	The Market OR# 01856		1,894.66
Sept 03, 2021	The Market OR# 01857		1,905.00
Sept 07, 2021	The Market OR# 01873		1,849.88
Sept 09, 2021	The Market OR# 01887		1,905.36
Sept 14, 2021	The Market OR# 01919		1,958.09
Sept 17, 2021	The Market OR# 01946		1,948.55
Sept 21, 2021	The Market OR# 01962		1,979.48
Sept 24, 2021	The Market OR# 01989		1,993.55
Sept 24, 2021	The Market OR# 01990		1,999.25
Sept 28, 2021	The Market OR# 02012		1,963.78
Oct 20, 2021	The Market OR# 02168		1,943.00
Oct 27, 2021	Puregold Price Club OR# 4884 dtd 09/09/21		1,761.20
	<b>TOTAL</b>	<b>38,809.60</b>	<b>32,513.80</b>
	Cash on Hand as of Nov. 29, 2021	6,295.80	

Prepared by:  
  
**- Signed -**

**Ma. Chonã T. Flores**  
 DM - Budget and Treasury

*Although provided with COVID-19 Care Kits, the breakdown of the amount of COVID-19 Care Kits for the last two personnel who contracted the coronavirus on 25 December 2021 is yet to be reflected in the attached file.*

**ANNEX B. RT-PCR Test Endorsement of PRA Personnel to Philippine Red Cross (PRC)**

*List of PRA Personnel who availed the RT-PCR Test of PRC:*

	<b>Reason</b>	<b>Date of Onset of Symptoms/Exposure</b>	<b>Test Result</b>
1	For clearance to return to work	--	Negative
2	For official travel	--	Negative
3	For official travel	--	Negative
4	For official travel	--	Negative
5	Caring for a COVID-19 positive patient	--	Negative
6	For official travel	--	Negative
7	For official travel	--	Negative
8	For official travel	--	Negative
9	Exposure to relatives	--	Negative
10	For official travel	--	Negative
11	For official travel	--	Negative
12	For official travel	--	Negative
13	For official travel	--	Negative
14	For official travel	--	Negative
15	For official travel	--	Negative
16	For official travel	--	Negative
17	For official travel	--	Negative
18	For official travel	--	Negative
19	Requirement for official office event	--	Negative
20	Experiencing colds	August 12, 2021	Negative
21	Exposure to relative	August 16, 2021	Negative
22	For re-swab after completion of quarantine period (initially tested positive)	August 17, 2021	Negative
23	Fever and skin rashes	August 18, 2021	Negative
24	Had fever from August m14-16 and has cough starting August 20	August 20, 2021	Negative
25	Difficulty breathing, tiredness, on/off headache, and fever	August 21, 2021	Negative
26	With exposure to an individual with positive antigen test result	August 21, 2021	Positive
27	For re-swab after completion of quarantine period (initially tested positive)	August 22, 2021	Negative
28	Exposure to relative	August 28, 2021	Negative
29	Experiencing cough with sore throat, headache, and body pain	August 30, 2021	Positive

30	For re-swab after completion of quarantine period (initially tested positive)	August 30, 2021	Negative
31	Experiencing sore throat	August 30, 2021	Negative
32	With symptoms (loss of sense of smell and taste) but no known exposure	September 2, 2021	Negative
33	With symptoms (loss of sense of smell and taste) but no known exposure	September 2, 2021	Positive
34	With symptoms (fever, sore throat, LBM) but no known exposure	September 3, 2021	Negative
35	With symptom (cough) but no known exposure	September 3, 2021	Negative
36	With symptom (colds) but no known exposure	September 4, 2021	Negative
37	With symptoms (headache, cold, feverish) but no known exposure	September 4, 2021	Negative
38	Close contact of COVID-19 positive household member	September 5, 2021	Positive
39	For re-swab after completion of quarantine period (initially tested positive)	September 5, 2021	Negative
40	No known exposure but with symptom (mild itchy throat)	September 6, 2021	Negative
41	For re-swab after completion of quarantine period (initially tested positive)	September 7, 2021	Positive
42	Experienced COVID-19-like symptoms (headache and cough)	September 7, 2021	Negative
43	Exposure to covid positive patient (experiencing headache, fatigue, and slight cough)	September 7, 2021	Negative
44	With symptoms (runny nose, headache, sore throat) but no known exposure	September 11, 2021	Negative
45	With symptoms (fever, cough, and colds)	September 13, 2021	Positive
46	With symptoms (fever, headache, LBM)	September 14, 2021	Negative
47	Exposure to COVID-19 positive relative	September 15, 2021	Positive
48	With symptoms (colds)	September 18, 2021	Negative
49	Exposure to suspected COVID positive individual	September 18, 2021	Negative

50	Close contact of a COVID-19 positive individual	October 5, 2021	Negative
51	Experiencing sore throat and cough	October 7, 2021	Negative
52	Close contact with a COVID-19 positive household member	October 9, 2021	Negative
53	With symptoms (fever and headache) but with no known symptom	October 14, 2021	Negative
54	With exposure to COVID-19 suspected patient	October 24, 2021	Negative
55	With exposure to COVID-19 suspected patient	October 25, 2021	Negative
56	With exposure to COVID-19 positive patient	October 30, 2021	Negative
57	Experiencing COVID-19-like symptoms	December 20, 2021	Positive
58	With exposure to COVID-19 suspected patient	December 20, 2021	Positive
59	With exposure to COVID-19 positive patient	December 30, 2021	Negative
60	With exposure to COVID-19 positive patient	December 31, 2021	Negative
61	With exposure to COVID-19 positive patient	December 31, 2021	Negative

## LIST OF PERSONNEL WHO AVAILED THE COVID-19 TESTING

No.	SYMPTOMATIC/ ASYMPTOMATIC	REASON/SYMPTOMS	TYPE OF TEST
1	Symtomatic - Primary Contact	Fever and Skin Raches	SALIVA
2	Symtomatic - Primary Contact	Difficulty breathing, tiredness, on/off headache, and fever	SWAB
3	Asymtomatic - Primary Contact	with exposure to an individual with positive antigen result	SWAB
4	Symtomatic - Primary Contact	Colds	SWAB
5	Asymtomatic - Primary Contact	Exposure to relatives	SALIVA
6	Symtomatic - Primary Contact	Cough	SALIVA
7	Symtomatic - Primary Contact	Sore Throat	SALIVA
8	Asymtomatic - Primary Contact	Exposure to Relative	SALIVA
9	Asymtomatic - Primary Contact	Exposure to relative	SALIVA
10	Symtomatic - Primary Contact	Cough with Sore Throat, Headache and Body Pain	SWAB
11	Symtomatic - Primary Contact	Shortness of breath and cough	SALIVA
12	Symtomatic - Primary Contact	Colds	SALIVA
13	Asymtomatic - Primary Contact	Primary contact of COVID-19 positive household member	SWAB
14	Symtomatic - Primary Contact	Lost of sense of taste and smell	SALIVA
15	Symtomatic - Primary Contact	Headache, cold and feverish	SALIVA
16	Symtomatic - Primary Contact	Mild itchy throat	SALIVA
17	Symtomatic - Primary Contact	Runny Nose, headache and sore throat	SWAB
18	N/A	Re-swab, tested positive last Aug 22	SALIVA
19	N/A	Travel to Tagum City	SWAB
20	N/A	Travel to Tagum City	SWAB
21	Symtomatic - Primary Contact	Exposure to covid positive patient. Headache, fatigue and slight cough	SALIVA
22	Symtomatic - Primary Contact	with symtoms but no known exposure. With Fever, cough and cold	SWAB

23	Symptomatic - Primary Contact	with symptoms but no known exposure. With fever, headache and LBM	SALIVA
24	Asymptomatic - Primary Contact	For Clearance	SALIVA
25	Asymptomatic - Primary Contact	Exposure to suspected COVID positive individual	SALIVA
26	N/A	For Reswab	SWAB
27	N/A	For Reswab	SWAB
28	Primary	Exposure to Covid-19 positive relative	SWAB
29	Symptomatic	Experienced symptoms (Headache and cough)	SALIVA
30	Primary	Close contact of a COVID-19 positive individual	SALIVA
31	Primary	Caring for a COVID-19 positive patient	SWAB
32	Primary	Sore Throat and cough	SALIVA
33	Primary	Close contact with a COVID-19 positive household member	SWAB
34	Symptomatic	Fever and Headache	SALIVA
35	Asymptomatic	With exposure to COVID-19 positive patient	SALIVA
36	Asymptomatic	With exposure to COVID-19 positive patient	SALIVA
37	Asymptomatic	With exposure to COVID-19 positive patient	SWAB
38	N/A	For Official Travel	SWAB
39	N/A	For Official Travel	SWAB
40	N/A	For Official Travel	SWAB
41	N/A	For Official Travel	SALIVA
42	N/A	For Official Travel	SALIVA
43	N/A	For Official Travel	SALIVA
44	N/A	For Official Travel	SALIVA



## COVID-19 PACKAGES

Items	No. of packages/items	Distribution	Date of Distribution
<b>Covid-19 Care Kits</b> (Thermometer, Pulse Oximeter, Multivitamins, Vitamin C, Vitamin D, Electrolyte Drink, Ibufrofen, Cough Medicine, Nasal Spray, Gargle Solution)	One (1) kit per employee	All PRA officers and employees and Contract of Service Employees	August 2021
<b>Immune Booster Kit</b> (Multivitamins, Vitamin C with Zinc, Electrolyte/ Energy Drink)	One (1) kit per employee	All PRA officers and employees and Contract of Service Employees	One (1) kit per month September to December 2021

## **HEALTH AND WELLNESS**

As part of PRA's Wellness Campaign, the Human Resource Management Division (HRMD), in partnership with the Nutrition and Wellness team composed of Registered Nutritionist Dietitians from Gardenia Bakeries Philippine Inc. conducted a Corporate Online Wellness Program last April 20, 2021 with the following activities:

1. Webinar on "Diet & Mental Health – The Food-Mood Connection"; and
2. "Nutrition Consultation"

The objective of the program is to promote and encourage PRA employees to a healthier lifestyle. The webinar was participated by 111 employees.



KF

Krista Marie Flores

RB

Melchizedek Bicua, R...

LR

Lace Ann Rosano

RC

Renfred Clavo

RR

Remedios Rubio

Jailah



Krsta Marie Flores



Melchizedek Bicua, RND (...)



"Jailah Bamba (Guest)"



Remedios Rubio



Johanna Irene Gargan...

Vilma Ad...



KF

Krista Marie Flores


RB

Melchizedek Bicua, RND (...)




\*Jailah Bamba (Guest)\*

RR

Remedios Rubio 

JG

Johanna Irene Gargan... 



Vilma Aquino